

BYLAWS  
OF  
THE CHEIRON SOCIETY

Revised June 29, 2004

ARTICLE I -NAME

This organization shall be known as *Cheiron: The International Society for the History of Behavioral and Social Sciences*, hereinafter referred to as “the Society.”

ARTICLE II— PURPOSE

The purpose or purposes for which said corporation is formed is to communicate research in the history of the behavioral and social sciences and, in furtherance of said goal, to engage in only those activities which a tax—exempt educational society is entitled to engage in pursuant to Section 501(c) of the Internal Revenue Code of 1954, as amended. Under no circumstances shall the corporation engage in a regular business of the kind ordinarily carried on for profit, and no part of the net income or assets of the corporation shall inure to the benefit of any officer, trustee or member of the corporation or to the benefit of any other individual person or entity.

ARTICLE III -MEMBERSHIP

A. Membership in the Society shall be open to any person interested in research in the history of the behavioral and social sciences.

B. The persons who, on or before the date of the adoption of these bylaws, have participated in the formation of this Society and each of whom had paid the initiation fee of Five Dollars (\$5.00) are charter members of this Society. Other persons may become members in accordance with the procedure provided in ARTICLE IV of these Bylaws.

#### ARTICLE IV — APPLICATION FOR MEMBERSHIP

- A. Applications for membership in this Society shall be filed with the Treasurer, using the appropriate form and accompanied by the current membership dues for regular applicants, student dues for student applicants, or no dues for those identified as members of dues-exempt categories.
  
- B. The Treasurer shall review the application for membership and inform the Executive Officer of the names of new members. If the Treasurer or the Executive Officer judges there to be a reason why the applicant might be ineligible for membership, the Treasurer will consult with the Executive Officer, who will consult with the Review Committee, described below. Final decision in such cases will be determined by majority vote of the Review Committee. An applicant who is denied membership will be informed of the reasons by the Executive Officer.

#### ARTICLE V — RESIGNATION OF MEMBERS

A member may resign by giving notice in writing to the Treasurer of the Society. Such resignation shall become effective upon the expiration of thirty (30) days from the date of its receipt, whereupon all rights as a member shall cease. Any member resigning shall, before the effective date of the resignation, pay all obligations owing the Society and return to the Society any distinctive material indicating membership in the Society.

#### ARTICLE VI— CENSURE, SUSPENSION AND EXPULSION OF MEMBERS

- A. CAUSES: Possible violations of the Bylaws by members of the Society or the commission by members of any act considered as detrimental to the Society shall be reported to the Executive Officer, who shall investigate or cause an appointed Committee to investigate on his/her behalf, all such allegations, as necessary. If further action is deemed to be necessary, the Executive Officer will, after giving thirty (30) days' written notice, provide the member involved an opportunity to be heard. The Executive Officer will then report the findings to the Society at its next meeting. Upon a two-thirds vote of the total membership, such member may be censured, suspended or expelled.
  
- B. Any member who has been expelled from the Society may thereafter be reinstated to full membership, but only after receiving approval by a two-thirds vote of the total membership.

#### ARTICLE VII— DUES

- A. Annual dues, to be paid in advance each fiscal year, August 1 to July 31. Dues or special assessments will be determined by a majority vote of the membership present at the Annual Meeting.
  
- B. Members who have not paid dues for at least two years will, at the discretion of the Treasurer in consultation with the Executive Officer, be dropped from membership in the Society.
  
- C. There shall be no obligation upon the Society to refund any prepaid dues upon termination of membership for any cause.

#### ARTICLE VIII — MEETINGS

- A. There shall be one (1) regular meeting of the members of the Society each year. The annual meeting of the Society shall be held during the months of May, June or July of each year, at which time Review Committee shall be elected for the following fiscal year beginning August 1st. The annual meeting shall consist, at minimum, of scholarly presentations and discussions of the history of the behavioral and social sciences, and an annual business meeting.
- B. Notice of the time and place of the annual meeting of the Society will be mailed to all members by October first of each year, along with a Call for Papers for the meeting.
- C. QUORUM: Any number of members, not less than twenty-five (25), present in person at the annual meeting of the members, shall constitute a quorum for the transaction of any and all business properly coming before such meeting. A majority vote of those present in person or by proxy shall be controlling on any question presented at any meeting, unless otherwise required by law or these Bylaws.

#### ARTICLE IX — RESOLUTIONS

Resolutions may be proposed and adopted by the members at any regular meeting or at any special meeting called in accordance with these Bylaws provided that the notice requirement of ARTICLE VIII—C is met.

PROPOSED: delete reference to “special meeting.”

#### ARTICLE X — VOTING

Every member in good standing may attend any meeting of the members and shall

be entitled to one vote upon all matters coming before such meeting.

ARTICLE XI— REVIEW COMMITTEE (TRUSTEES) AND DUTIES OF THE REVIEW COMMITTEE

- A. A “Review Committee” will act as the Trustees of the Society. The members of the Society shall elect six (6) members of the Review Committee, each serving for a term of three (3) years. The terms will be staggered so that two new members of the Review Committee are elected each year.
- B. The Review Committee shall be responsible for all of the affairs of the Society and shall be charged with the duty of carrying out the policies laid down by the members. They shall nominate the Executive Officer who shall be elected to office by the membership at their annual meeting and shall serve for a period of three (3) years.
- C. The Review Committee shall select their own Chairperson and Vice Chairperson and shall appoint any member to fill a vacancy on the Review Committee until the next annual meeting. A quorum shall consist of four (4) members and they shall meet whenever called by either the Chairperson or any three (3) members. The Committee will select a Recording Secretary.
- D. The Chairperson shall preside at all meetings of the membership and the Review Committee. An Acting Chairperson will be selected by the Executive Officer when the Chairperson is not in attendance and shall exercise all powers of the Chairperson if the Chairperson is unable to perform the duties required herein.

E. The Review Committee will be responsible for appointing a” Local Host” and a “Program Chair” for the annual meeting.

F. The Review Committee will select Cheiron representatives to the editorial boards of journals, as needed.

## ARTICLE XII — OFFICERS

### A: EXECUTIVE OFFICER AND DUTIES OF EXECUTIVE OFFICER

The Executive Officer serves as a non-voting member of the Review Committee, and is responsible for all official communication between the Society and other societies, organizations, publishers, and the public. The expenses of the annual meeting and other expenses of the Society will be authorized by the Executive Officer in consultation with Treasurer the Review Committee. The Executive Officer initiates the search for the Local Host and Program Chair of each annual meeting, for a new Treasurer, Newsletter Editor, Electronic Communications Coordinator, or other positions as required, and makes recommendations regarding candidates for these positions to the Review Committee. As needed, the Executive Officer provides consultation and assistance to the Review Committee Chair, Treasurer, Local Host, Program Chair, Newsletter Editor, and Electronic Communications Coordinator. The Executive Officer or designate will keep the minutes of the business meeting portion of the annual meeting.

### B. TREASURER AND DUTIES OF THE TREASURER.

The Treasurer shall be the custodian of the records and funds of the Society. He/she is a nonvoting member of the Review Committee, and shall perform such other duties as may, from time to time, be requested by the Executive Officer. The Treasurer shall send notices to all members for the payment of dues, accept

membership applications and keep the membership roster current. In addition, the Treasurer shall be the custodian of the funds of the Society and shall keep accurate records as to the receipts and disbursements of said funds. At the annual meeting of the Society, the Treasurer shall prepare and submit a report of the financial condition of the Society. The minimum term of the Treasurer will be three years. The selection and appointment of the Treasurer will be made by the Review Committee and confirmed by the membership at the next annual meeting.

C: NEWSLETTER EDITOR

Subject to confirmation by the membership at the annual meeting, the Review Committee will select a Newsletter Editor to serve for a minimum term of three years. The Newsletter Editor will be responsible for publishing two Newsletters per year containing news of the Society and its members and other material of interest to the Society.

D: ELECTRONIC COMMUNICATIONS COORDINATOR

Subject to confirmation by the membership at the annual meeting, The Review Committee will select an Electronic Communications Coordinator for a minimum term of three years. The Coordinator will be responsible for maintaining the Society web pages, Listserv, and for promoting electronic communication among the members . At the discretion of the Review Committee the roles of Newsletter Editor and Electronic Communications Coordinator may be combined.

E: ARCHIVIST

The Review Committee will appoint an Archivist for a minimum term of three years. The duties of the Archivist will be to maintain a record of the activities of the Society, to be deposited at the Archives for the History of American Psychology or

other suitable location.

### ARTICLE XIII — NOMINATIONS AND ELECTIONS

- A. The Review Committee shall also be a nominating committee and will suggest names of members eligible and desirable as members of the Review Committee. The nominating committee shall place in nomination the names of members so suggested at the annual meeting for the following year.
- B. It shall be the privilege of members before the balloting for the election of the members of the Review Committee or the Executive Officer to make nominations from the floor in addition to those made by the nominating committee.
- C. A majority of votes of the members present who are eligible to and do vote shall be required to elect the members of the Review Committee and the Executive Officer.

### ARTICLE XIV — REMOVAL

Any Officer or member of the Review Committee may be removed for cause by a majority vote of the members present and voting at any regular meeting or a special meeting called for that purpose after having complied with the notice provisions of ARTICLE VIII-C.

### ARTICLE XV — BUDGET

Expenditures not of the customary kind or amount for the annual meeting and the running of the Society may be recommended by the Executive Officer but must receive affirmative approval by vote of a majority of the Review Committee.

### ARTICLE XVI--VACANCY



The Chairperson of the Review Committee, after such consultation with the other members of the Review Committee deemed to be practicable, shall have power to accept the resignation and fill the vacancy occurring should the Executive Officer resign or fail for any reason to complete the term of office. Said appointment shall continue until the next annual meeting.

#### ARTICLE XVII— COMMITTEES

A. Standing or special committees may be created at any time by the Review Committee.

B. Program Committee.

The Review Committee will appoint a Program Chair, as described in Article XI, who will have final responsibility for the scholarly program at the annual meeting. The Program Committee will consist of the previous, current, and following year's Program Chairs. The current Program Chair may appoint up to two additional members to the Program Committee.

C. Awards Committees

The Review Committee will appoint a Chair and three (3) members of a Book Award Committee to award a biennial book prize. The Review Committee may appoint committees to judge any other awards approved by a majority of the members.

#### ARTICLE XVIII — ORDER OF BUSINESS

At the business meeting portion of the annual meeting of the Society, the order of

business shall be as follows:

1. Approval of minutes of the previous meeting
2. Local Host's report
3. Program Chair's Report
4. Treasurer's Report
5. Executive Officer's Report
6. Newsletter Editor Report
7. Electronic Communications Report
8. New Business from the Review Committee
9. Other Business

#### ARTICLE XIX — AMENDMENT OF BYLAWS

These Bylaws may be amended by a majority vote of the members present who are in good standing and voting at the annual meeting or special meeting of the Society.

#### ARTICLE XX — DISTRIBUTION OF ASSETS UPON LIQUIDATION

Upon dissolution or winding up of the corporation, the assets remaining after payment or provision for payment of all debts and liabilities of the corporation shall be distributed to a non-profit fund, foundation or corporation that is organized or operated exclusively for any of the exempt purposes set forth in Section 501c) of the Internal Revenue Code of 1954, as amended, and that has established its tax exempt status under any of the subsections of Section 501c) of the Internal Revenue Code.